



U. S. DEPARTMENT OF VETERANS AFFAIRS
Regional Office, Fort Snelling
1 Federal Drive
St. Paul, MN 55111-4050
www.vba.va.gov/rostpaul.htm

July 5, 2002

REGIONAL LOAN CENTER MEMORANDUM NO. 02-14

TO: IOWA, KANSAS AND WISCONSIN FEE PANELS

SUBJ: CONSTRUCTION & VALUATION CONSOLIDATION

Purpose

The purpose of this memorandum is to outline changes relating to consolidation of Construction & Valuation functions from Iowa, Kansas and Wisconsin to the Saint Paul Regional Loan Center (RLC).

Background

As of July 1, 2002, all Construction & Valuation functions for the states of Iowa, Kansas and Wisconsin are the responsibility of the Saint Paul RLC. This is part of the ongoing consolidation of Loan Guaranty functions. The staff you have been dealing with in these states are still there, but they are now outbased employees of the RLC and the RLC is responsible for maintaining the fee panel and supervising the appraisal function.

Procedures

Starting immediately, all appraisal reports should be emailed to the Saint Paul RLC instead of the local office. Please email a copy of each LAPP appraisal to LAPP.STPAUL@VBA.VA.GOV. All other appraisals should be sent to URAR.STPAUL@VBA.VA.GOV.

If you are exempt from E Commerce, you will send your appraisal report by overnight mail to

Saint Paul Regional Loan Center (335/262)
VA Regional Office
Bishop Henry Whipple Federal Building
One Federal Drive
Ft Snelling MN 55111

We also require a copy of each LAPP appraisal, but they do not have to be sent to us by overnight mail.

You should contact this office if you wish to take yourself off the panel temporarily. You are reminded that you must inform VA if you are going to be unavailable for more than one workday.

2 - RLC Memorandum 02-14

If You Have Any Questions

You can contact us at (800) 827 0611 extension 5421 or by email at
VAAPPRAISAL.STPAUL@VBA.VA.GOV.

/s/D. F. MUNRO

D. F. MUNRO

Loan Guaranty Officer