



DEPARTMENT OF VETERANS AFFAIRS  
Regional Office  
1240 East Ninth Street  
Cleveland OH 44199

In Reply Refer To: 325/262  
Information Letter 26-04-17

October 21, 2004

**TO: All VA Staff Appraisal Reviewers (SARs) Doing Business in Ohio, Delaware, Indiana, Michigan, New Jersey and Pennsylvania**

**SUBJ: VA Lender Appraisal Processing Training**

1. **Purpose:** The purpose of this information letter is to announce the up-coming training for newly appointed Staff Appraiser Reviewers, as well as for those needing refresher training. Training for this session will be limited to the first 50 registrations.

2. **When:** November 9, 2004, 8:30a.m. to 4:30p.m.

3. **Where will the Training be Held?** The training will be held at the VA Regional Loan Center located in the Anthony J. Celebrezze Federal Building on the south west corner of East Ninth Street and Lakeside, Cleveland, Ohio. The training room is located on the 13<sup>th</sup> floor, room 1373.

The building's main entrance is off of East Ninth Street. Upon entrance to the building you will be required to go through a metal detector. Please make sure you are not carrying anything considered dangerous or a hazard which can be confiscated by the security guard. ***Please plan to arrive early to allow sufficient time for the security screening.***

4. **Cost of Training:** Free.

5. **Parking:** We have several City of Cleveland parking lots, and private parking lots near the building. Rates are very reasonable for the day. ***However, we are unable to validate parking fees.***

6. **Lunch:** Lunch is on your own from Noon to 1:00 p.m.

7. **Registration:** PRE-REGISTRATION IS REQUIRED.

8. **Deadline:** Registration must be received by November 4, 2004.

9. **To Register:** Complete the registration form and FAX to the attention of Ms. Sibyl Simpson at 216-522-2514 or e-mail to [325CNV@vba.va.gov](mailto:325CNV@vba.va.gov).

/s/

JAMES L. BRUBAKER, JR.  
Loan Guaranty Officer

DEPARTMENT OF VETERANS AFFAIRS  
Regional Office  
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Cleveland, Ohio 44199

# VA LAPP TRAINING

Tuesday, November 9, 2004  
8:30 a.m. - 4:30 p.m.  
Pre-registration Required  
Registration Deadline: November 4, 2004

## Registration Form

Complete and FAX to 216-522-2514 or  
e-mail to [325CNV@vba.va.gov](mailto:325CNV@vba.va.gov)

NAME	
TITLE	
SAR ID #	
SAR PORTAL USER ID	
COMPANY NAME	
COMPANY STREET	
ADDRESS 1	
ADDRESS 2	
CITY, STATE, ZIP	
WORK PHONE NUMBER:	
WORK FAX NUMBER	
E-MAIL ADDRESS (REQUIRED)	

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