Department of Veterans Affairs

STATEMENT OF ASSURANCE OF COMPLIANCE WITH 85 PERCENT ENROLLMENT RATIOS

GENERAL INFORMATION

Use this form (VA Form 22-10215) to provide 85/15 calculations as required by Title 38 United States Code (U.S.C.) 3680A(d) and 38 Code of Federal Regulations (CFR) 21.4201. This form is only utilized by Institutions of Higher Learning (IHLs) and Non-College Degree (NCD) Educational & Training Institutions. Vocational Flight Schools must utilize VA Form 22-10217, Statement of Assurance of Compliance with 85 Percent Enrollment Ratios-Vocational Flight.

You are obligated by regulation (38 CFR 21.4201 (f) (2)) to report all 85/15 Rule calculations to the Education Liaison Representative of jurisdiction via email.

1. No later than 30 days after the beginning of each regular school term (excluding summer sessions), or before the beginning date of the next term (whichever is earlier), if the Educational & Training Institution is organized on a term, quarter, or semester basis; or
2. No later than 30 days after the end of each calendar quarter if the Educational & Training Institution is not organized on a term, quarter, or semester basis. This is aligned with the quarters of the VA Fiscal Year which begins in October and ends in September. Calculations must be submitted for all enrollment periods in the previous calendar quarter. The due dates for 85/15 reports are:

Due Date	Enrollment Periods Beginning
January 30th	October 1 through December 31
April 30th	January 1 through March 31
July 30th	April 1 through June 30
October 30th	July 1 through September 30

For additional guidance on the 85/15 Rule see the School Certifying Official Handbook.

Failure to provide this required information can result in suspension or withdrawal of approval to receive federal funds for GI Bill benefits.

INFORMATION AND INSTRUCTIONS

VA EDUCATION SERVICE HELP AVAILABLE - If you need help calculating your facility's compliance with the 85/15 Rule, require assistance submitting routine reports, or have questions concerning the 85/15 Rule, contact the **Education Liaison Representative** of jurisdiction.

NOTE: The numbers on the instructions match the BLOCK numbers on the form. BLOCKS not mentioned are self-explanatory.

BLOCK 1. Provide the full name of your institution as listed on the Web Enabled Approval Management System (WEAMS) report (VA Form 22-1998).

BLOCK 2. Provide your institution's VA assigned facility code. Do not provide any spaces or hyphens in this section. Include enrollment data from associated extension sites with sub-facility codes (identified by an `X' as the third digit.)

Note: Separate forms (and calculations) are required for the main campus and any branch campuses with separate administrative capability. Branches and extensions without separate administrative capability are part of the main campus or other branch campus providing administrative support, and students attending these sites must be calculated with main campus or branch campus with separate administrative capability.

BLOCK 4 - Program Name.

- Provide all approved programs as listed on your most recent WEAMS Report (VA Form 22-1998). All programs must be listed, and calculations provided, even if the program has a Supported Student or Total Enrollment of “0”.
- Specific concentrations approved as part of a program, as defined in 38 CFR 21.4201, require separate calculations. You must provide all concentrations requiring their own calculations on their own identifying line.
- For students taking more than one program, or concentration/track, which requires its own 85/15 calculation, they must be counted for each program in which they are enrolled. A student is counted as a full-time or part-time student under each approved program, concentration or track based on the student's overall rate of pursuit or individual training time. For instance, a full-time student pursuing a dual degree program should be counted as a full-time student for both program entries.

BLOCK 4 - Number of Supported Students Full-Time Equivalent (FTE).

- Provide the number of Supported Students for identified approved program.
- You must compute the full-time equivalency for part-time students based on the total number of hours in which the student is enrolled for the term and add it to the number of full-time students. A student is counted as a full-time or part-time student under each approved program, concentration or track based on the student's overall rate of pursuit or individual training time. Example: Take the total number of one-half time students, divide by two, and add the quotient to the number of full-time students.

Note: A student must be considered a "Supported Student" when any of the following conditions are met.

- Any student receiving any amount of VA Education benefits.
- Any student where the full amount of tuition and fees has not been paid to the ETI prior to the reporting date (i.e. no later than 30 days from the start of a term or end of quarter), unless all of the following apply:
    - The payment plan policy is published in the ETI's approved catalog.
    - The payment plan is generally applicable to all students interested in applying for such plans (although every student may not be guaranteed acceptance into such an installment plan).
    - The payment plan explicitly requires the student to pay the outstanding balance by the end of the 85/15 reporting period (academic term or calendar quarter).
    - The ETI's policy prevents the student from continuing to train at the school until the outstanding balance is paid in full.
- Any student who is granted any waiver or forgiveness of tuition, fees, or other charges.
- Any student who receives an institutionally funded scholarship or grant, if the institutional policy for determining the recipient of such aid is not equal with respect to veterans and nonveterans alike (excluding graduate students).

BLOCK 4 - Number of Non-Supported Students Full-Time Equivalent (FTE).

- Provide the number of Non-Supported Students for identified approved program.
- You must compute the full-time equivalency for part-time students based on the total number of hours in which the student is enrolled for the term and add it to the number of full-time students. A student is counted as a full-time or part-time student under each approved program, concentration or track based on the student's overall rate of pursuit or individual training time. Example: Take the total number of one-half time students, divide by two, and add the quotient to the number of full-time students.

Note: A student must be considered a "Non-Supported Student" when any of the following conditions are met.

- Any student who pays the full amount of tuition, fees, and other mandatory charges to the ETI prior to the reporting date (i.e. no later than 30 days from the start of a term or end of quarter).
- Any student where the full amount of tuition and fees has to be paid to the ETI by the end of the current reporting period (i.e., term or calendar quarter) and all of the following apply
    - The payment plan policy is published in the ETI's approved catalog.
    - The payment plan is generally applicable to all students interested in applying for such plans (although every student may not be guaranteed acceptance into such an installment plan).
    - The payment plan explicitly requires the student to pay the outstanding balance by the end of the 85/15 reporting period (academic term or calendar quarter).
    - The ETI's policy prevents the student from continuing to train at the school until the outstanding balance is paid in full.
- Any student receiving Title IV Department of Education aid.
- Any student receiving Tuition Assistance through the Department of Defense.
- Any student receiving non-institutional aid (scholarships, grants, or other types of aid offered by a third-party entity not affiliated with the ETI).
- Graduate students in receipt of institutional aid.
- Any student receiving an institutionally funded loan, scholarship, or grant, if the policy for determining the recipient of such aid is equal with respect to veterans and nonveterans alike.

Note: If the student is receiving multiple types of aid and any of it is Supported, the student must be counted as a Supported Student.

BLOCK 4 - Total Enrollment. The result of students provided in the “Number of Supported Students FTE” column added to the “Number of Non-Supported Students FTE” column.

BLOCK 4 - Supported Student Percentage FTE. The result of students provided in the “Number of Supported Students FTE” column divided by the “Total Enrollment” column.

BLOCK 4 - Date of Calculation. Provide the date that 85/15 calculation was completed. This must be within 30 calendar days of the term start date.

85/15 CALCULATION EXAMPLE

Total number of students enrolled in the approved program: 40
Total number of Supported Students enrolled in the approved program: 15

To calculate the percentage of Supported Students enrolled divide the number of Supported Students (15) by the total number of students enrolled in the program (40).

$$15 \div 40 = .375$$

To convert the quotient to a percentile, move the decimal point two spaces to the right and add the “%” sign after the last digit. (37.5%)

PRIVACY ACT NOTICE: VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses as identified in the VA system of records, 58VA21/22/28, Compensation, Pension, Education, Veteran Readiness and Employment Records - VA, published in the Federal Register. An example of a routine use (e.g., VA sends educational forms or letters with a Veteran's identifying information to the Veteran's school or training establishment to (1) assist the Veteran in the completion of claims forms or (2) for VA to obtain further information as may be necessary from the school for VA to properly process the Veteran's education claim or to monitor his or her progress during training). Your obligation to respond is required to obtain or retain education benefits. The responses you provide are considered confidential (38 U.S.C. 5701). Any information provided by applicants, recipients, and others is subject to verification through computer matching programs with other agencies.

RESPONDENT BURDEN: We need this information to ensure your school is properly reporting pursuit of training for Veterans and other eligible persons (38 U.S.C. 3684). Title 38, United States Code, allows us to ask for this information. We estimate you will need an average of 1 hour to review the instructions, find the information, and complete the form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at **www.reginfo.gov/public/do/PRAMain**. If desired, you may call 1-888-GI Bill-1 (1-888-442-4551) to get information on where to send comments or suggestions about this form.

OMB Approved No. 2900-0897
Respondent Burden: 1 hour
Expiration Date: 12/31/2024

Department of Veterans Affairs

Statement of Assurance of Compliance With 85 Percent Enrollment Ratios

1. Institution Name	2. Facility Code	3. Term Start Date

4. 85/15 Calculation

Program Name	Number of Supported Students FTE	Number of Non-Supported Students FTE	Total Enrollment	Supported Student Percentage FTE	Date of Calculation

If additional rows are required for program names, you may submit additional pages using the 85/15 Calculation Continuation Sheet, VA Form 22-10215a. By checking this box, you are noting that additional sheets are attached. ☐

I HEREBY CERTIFY THAT the calculations listed above are true and correct in content and policy.

5. School Official Printed Name	6. School Official Title
7. Signature of School Official	8. Date Signed